

**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday February 14, 2017
Grande Prairie Public Library Boardroom

Attendees

Present: S. Bansgrove (Vice Chair), M. Curry (Director), T. Brown, M. Evans, L. Radbourne, G. Scerbak, D. Tennant, S. Suecroft

Regrets: R. Rutt

Recording Secretary: N. Hojka

1. Call to order

Vice Chair S. Bansgrove called the meeting to order at 5:20 p.m.

S. Bansgrove notified the board that C. Weaver has resigned from the GPPL Board. The City of Grande Prairie is currently advertising for the available positions on the Board which are to be approved by April 3, 2017.

1.1 Approval of Agenda

M. Curry requested the addition of agenda item 3.3.1 Alberta Library Conference.
S. Suecroft requested that the financial statements (3.1) be moved to the Finance Committee report (3.2.1) for today and all future meetings.

Moved by G. Scerbak. Seconded by S. Suecroft.

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the January 10, 2017 Board Meeting

2.2 Library Report

Moved by L. Radbourne. Seconded by D. Tennant.
That the consent agenda is adopted.

CARRIED

3. Items for Discussion/Decision

3.1 Financial Statements

Agenda item moved to 3.2.1

3.2 Board Committee Reports

Finance Committee – S. Suecroft questioned the negative reserve amount on the balance sheet. These equities will be discussed with the Finance Committee when they meet Fletcher Mudryk to approve the audited financial statements.

Moved by S. Suecroft. Seconded by M. Evans.

That the Board accepts the January balance sheet and income statement.

HR Committee – Deferred to the In-Camera discussion.

Planning Committee – nothing to report.

3.3 Board Elections

Moved by L. Radbourne. Seconded by T. Brown.

That the board nominate S. Bansgrove as the Chair of the GPPL board.

CARRIED

Moved by T. Brown. Seconded by L. Radbourne.

That the board nominate M. Evans as the Vice Chair of the GPPL board.

CARRIED

Committees

Finance: S. Suecroft (Chair), T. Brown, M. Evans

HR: L. Radbourne (Chair), D. Tennant, S. Suecroft

Planning: G. Scerbak (Chair), M. Evans, D. Tennant

Moved by S. Suecroft. Seconded by G. Scerbak.

That the board approve the committee appointees.

CARRIED

Moved by L. Radbourne. Seconded by M. Evans.

That the board appoint G. Scerbak as the third signing authority for the GPPL board.

CARRIED

Each committee will review their terms of reference upon their first meeting.

3.3.1 Alberta Library Conference

D. Tennant and G. Scerbak will represent the GPPL board at the Alberta Library Conference.

3.4 Provincial Annual Report

M. Curry presented the provincial annual report to the board.

L. Radbourne inquired if there had ever been a Friend of the Library or Fundraising arm of the GPPL. M. Curry discussed the past Friends of the Library group which was created to raise money for the new library building but disbanded shortly after the library was moved.

Moved by M. Evans. Seconded by S. Suecroft.
That the board accepts the provincial annual report.

CARRIED

3.5 In-Camera Discussion (Standing Agenda Item)

Moved by L. Radbourne. Seconded by T. Brown.
That the board be moved *in camera*.

CARRIED

The meeting moved *in camera* at 6:13 p.m.
The meeting moved out of camera at 6:28 p.m.

Moved by L. Radbourne. Seconded by G. Scerbak.
That the board accept the Director's performance evaluation as presented and commend her on her dedication and service.

CARRIED

4. Next Meeting

March 14, 2017

5. Adjournment

Meeting was adjourned at 6:34 p.m.

Minutes Approved:

Chairperson

Date