

**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, January 9th, 2018
Grande Prairie Public Library Boardroom

Attendees

Present: M. Curry (Director), M. Evans (Vice Chair-Acting Chair), C. Blackburn, T. Blake, A. Bonetti, T. Brown, N. Chappell, M. Daudlin, R. Rutt, G. Scerbak, D. Tennant,

Recording Secretary: P. Crocker

1. Call to order

Acting chair M. Evans called the meeting to order at 5:31 p.m.

1.1 Approval of Agenda

The financial audit will begin on January 22, 2018.

Moved by G. Scerbak. Seconded by D. Tennant.

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the December 12th Board Meeting

2.2 Library Report

3. Items for Discussion/Decision

3.1 Financial Statements

Moved by T. Brown. Seconded by R. Rutt.

That the Board accepts the November balance sheet and income statement.

CARRIED

3.2 Board Committee Reports

Finance Committee – Nothing to report.

HR Committee – Nothing to report

Planning Committee - G. Scerbak reminded the Board that the social, hosting the counsellors from the City of Grande Prairie, County of Grande Prairie, and M.D. of Greenview, is tomorrow, January 10th at 4:00pm.

CARRIED

3.3 Savannah by OrangeBoy marketing software

M. Curry presents details of a new marketing software GPPL would like to purchase to improve marketing to align with the current Plan of Service. The new software will allow GPPL to better identify its target audience and reach the right customers with the most beneficial information.

Moved by T. Brown. Seconded by R. Rutt.

That the Board approves the purchase of the Savannah by OrangeBoy software program.

CARRIED

3.4 Policies for Review and Approval

3.4.1 Violence and Harassment (6.4)

Moved by G. Scerback. Seconded by A. Bonetti.

That policy 6.4 is approved as amended.

CARRIED

3.4.2 Policy Making (7.3)

Moved by T. Brown. Seconded by D. Tennant.

That policy 7.3 is approved.

CARRIED

3.4.3 Trustee Code of Ethics (7.4)

Moved by G. Scerbak. Seconded by N. Chappell.

That policy 7.4 is approved with recommended revisions.

CARRIED

3.4.4 Trustee Orientation and Continuing Education (7.5)

Moved by T. Brown. Seconded by M. Daudlin.

That policy 7.5 is approved as amended.

CARRIED

3.4.5 Provision of Service to Those Unable to Use Conventional Print (9.2)

Moved by R. Rutt. Seconded by C. Blackburn.

That policy 9.2 is approved as amended.

CARRIED

3.5 2017 Year in Review

M.Curry gives a Powerpoint presentation highlighting 2017 at GPPL.

3.6 In-camera discussion (standing agenda item)

Not required at this meeting.

4. Other

4.1 Good News

T. Brown thanks M. Curry for her thorough and knowledgeable presentation of OrangeBoy.

5. Next Meeting

February 13th, 2018

6. Adjournment

Meeting was adjourned at 7:17 p.m.

Minutes Approved:

Chairperson

Date