

**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, June 12th, 2018

Grande Prairie Public Library Boardroom

Attendees

Present: M. Curry (Director), M. Evans (Chair), G. Scerbak (Vice-Chair), C. Blackburn, A. Bonetti, T. Brown, D. Tennant, R. Rutt, N. Chappell, M. Daudlin, T. Blake

Recording Secretary: P. Crocker

1. Call to order

Board Chair M. Evans calls the meeting to order at 5:30 p.m.

1.1 Approval of Agenda

T. Brown requests the addition of agenda item 3.2.4 PLS Report.

Moved by G. Scerbak. Seconded by N. Chappell.

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the May 8th Board Meeting

2.2 Library Report

M. Evans confirms the consent agenda is adopted.

3. Items for Discussion/Decision

3.1 Financial Statements

Moved by T. Brown. Seconded by T. Blake

That the April financial statements are approved.

CARRIED

3.2 Board Committee Reports

Finance Committee – The committee met in May and the Reserves Policy will be discussed later in this meeting.

HR Committee – The committee met recently to discuss the replacement for M. Curry. The discussion will continue in-camera later in this meeting.

Planning Committee –

- Strategic Plan: Information will be sent about a three hour retreat.
- There will be no more discussions about meeting with the school districts. This collaborative strategy will be approached in a different way in the future.
- Community Outreach Van: M. Curry submitted a proposal to the Grande Prairie Rotary Club for funding.
- Community Knowledge Campus North- No longer being pursued at this time. Will be looking at this more in the future.

Peace Library System Report- T. Brown reminds the Board that the 2018 Rural Libraries Conference will be held on September 27 and 28.

3.3 Matured GIC-recommendation by Finance Committee

A two-year GIC, with a matured value of \$25,781.00, matured in April 2018.

Moved by T. Brown. Seconded by M. Daudlin.

That the matured GIC is kept in short term reserves for requirements that are tied to the strategic plan.

CARRIED

3.4 Reserves funding for Rotary Training Room laptops for approval

M. Curry explains how numerous, unexpected issues with the current training room laptops require they are replaced as soon as possible in order to continue providing computer based programs.

Moved by C. Blackburn. Seconded by A. Bonetti.

That the training room laptops are replaced, with funding from Short Term Reserves, Technology and Innovation category.

CARRIED

3.5 Policies for Review

3.5.1 Board Meetings

Moved by A. Bonetti. Seconded by M. Daudlin.

That the policy is approved as amended.

3.5.2 Reserves

Moved by T. Brown. Seconded by R. Rutt.

That the Reserve Policy is accepted as amended at this meeting.

3.6 In-camera discussion

The Board went in camera at 6:47pm.

The Board came out of camera at 7:02pm.

N. Chappell proposes that up to \$40,000 is spent for hiring a search firm in order to find a replacement for M. Curry.

Moved by N. Chappell. Seconded by C. Blackburn.

That the costs of the search firm will be funded from Short Term Reserves.

4. Good News

C. Blackburn gives a slideshow presentation on the Halifax Public Library to demonstrate some of the innovation of another library.

M. Evans presents M. Daudlin and P. Crocker with cards from the Board to recognize their last meetings.

T. Brown discusses how easily accessible all libraries are in Australia.

M. Curry mentions that the Volunteer Luncheon is on Thursday, June 21st and all Board members are invited to attend.

5. Next Meeting

September 11th, 2018

6. Adjournment

Meeting was adjourned at 7:21p.m.

Minutes Approved:

Chairperson

Date