



**Meeting Minutes  
City of Grande Prairie Library Board**

Tuesday, February 12, 2019  
Grande Prairie Public Library Boardroom

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**Attendees**

Present: D. Cryderman (Library Director), M. Evans (Chair), G. Scerbak (Vice-Chair), C. Blackburn, N. Chappell, T. Brown, A. Bonetti, R. Rutt, D. Normington, T. Blake

Regrets: N. Wright

Recording Secretary: N. Hojka

**1. Call to order**

Board Chair M. Evans calls the meeting to order at 5:35 p.m.

**1.1 Approval of Agenda**

Addition of 3.2.1 Banking Name Change requested by D. Cryderman.

Moved by G. Scerbak. Seconded by T. Brown

**CARRIED**

**2. Consent Agenda**

**2.1 Approval of the minutes of the January 8 Board Meeting**

**2.2 Library Report**

M. Evans confirms the consent agenda is adopted.

**3. Items for Discussion/Decision**

**3.1 Board Elections & Committee Appointments**

Moved by G. Scerbak. Seconded by N. Chappell.

That the board nominate M. Evans as the Chair of the GPPL board.

**CARRIED**

Moved by C. Blackburn. Seconded by R. Rutt.

That the board nominate G. Scerbak as the Vice Chair of the GPPL board.

**CARRIED**

Human Resources Committee:

N. Chappell (Chair), T. Blake, R. Rutt, T. Brown

Moved by G. Scerbak. Seconded by D. Normington.

That the continuation of the Human Resources Committee appointees be approved.

**CARRIED**

Finance Committee:  
T. Brown (Chair), A. Bonetti, D. Normington.

Moved by N. Chappell. Seconded by T. Blake.  
That the addition of D. Normington to the Finance Committee be approved.

**CARRIED**

Planning Committee:  
G. Scerbak (Chair), C. Blackburn, N. Wright

Moved by A. Bonetti. Seconded by T. Brown.  
That the addition of N. Wright to the Planning Committee be approved.

**CARRIED**

Moved by R. Rutt. Seconded by G. Scerbak  
That the board approves the continuation of T. Brown as the Peace Library System representative.

**CARRIED**

### **3.2 Financial Statements**

Moved by T. Brown. Seconded by T. Blake  
That the Board accepts the December balance sheet and income statement.

**CARRIED**

#### **3.2.1 Banking Name Change**

Moved by A. Bonetti. Seconded by T. Blake.  
That the name Grande Prairie Public Library banks under at BMO be changed to “City of Grande Prairie Library Board operating as Grande Prairie Public Library”.

**CARRIED**

### **3.3 Board Committee Reports**

Finance Committee – Nothing to report.

HR Committee – Nothing to report.

Planning Committee – Meeting planned for February 19. A report will be provided to the board at the March board meeting.

### **3.4 Alberta Library Conference**

GPPL has budgeted for one board member to attend the Alberta Library Conference in April. A board member will be selected before the end of February.

### **3.5 Year in Review**

D. Cryderman presented the 2018 year in review to the board.

### **3.6 Annual Report**

D. Cryderman presented the 2018 provincial annual report to the board.

Moved by C. Blackburn. Seconded by R. Rutt.

That the board accepts the 2018 provincial annual report as amended.

**CARRIED**

### **3.7 Policies for Review**

#### **3.7.1 Financial Administration**

Moved by G. Scerbak. Seconded by T. Blake.

That the financial administration policy be approved as presented.

**CARRIED**

#### **3.7.2 Board Membership**

Moved by G. N. Chappell. Seconded by T. Blake.

That the board membership policy be approved as amended.

**CARRIED**

### **3.8 Purchase of Replacement Furniture**

D. Cryderman presented the proposed furniture replacement for public seating in the library. A complete furniture replacement schedule will be presented to the board at the March meeting.

Moved by C. Blackburn. Seconded by T. Blake.

That the board approve spending of up to \$70,000 from the furniture reserves for the replacement of library seating.

### **3.9 Network Assessment**

D. Cryderman presented the results of the network assessment to the board.

### **3.10 In-Camera Discussion (Standing Agenda Item)**

Moved by T. Brown. Seconded by G. Scerbak.

That the board be moved *in camera*.

**CARRIED**

The meeting moved *in camera* at 6:47 p.m.

Moved by D. Normington. G. Scerback.  
That the board be moved *out of camera*.

**CARRIED**

The meeting moved out of camera at 7:06 p.m.

**4. Other**

**4.1 Good News**

T. Brown requested the tour of the library by D. Cryderman be held after the board meeting and is pleased with the new format of the library report.

R. Rutt informed the board that the new Greenview Library Board is hoping to be functional within the next three weeks.

T. Blake provided his work schedule to the board and will call in to meetings that he is unable to attend in person. T. Blake also offered to assist GPPL as an Occupational Health and Safety resource.

D. Normington commented on how great the revamped teen area looks.

D. Cryderman informed the board that there may be potential for cost savings with the IT agreement GPPL has with PLS.

**5. Next Meeting**

March 12<sup>th</sup>, 2019

**6. Adjournment**

Meeting was adjourned at 7:24 p.m.

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Minutes Approved:

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Chairperson

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Date