

Summer Job Posting

Job Title: Teen and Adult Reading Games Coordinator

The Grande Prairie Public Library is seeking a post-secondary student to coordinate the Summer Reading Games (SRG) for teens ages 13 to 18, and adults ages 19+ under the supervision of the Adult Programmer. The SRG is a fun motivational program to encourage teens and adults to read over the summer months. Participants will complete reading challenges on their own and visit GPPL for activities throughout the summer.

Date of Job Posting: Saturday, February 9, 2019

Duties and Responsibilities:

- Create promotional materials for the SRG
- Participate in community promotion of summer programs
- Create and deliver appropriate programs for teens and adults
- Assist SRG participants
- Evaluate the success of the program
- Assist with Reading Buddies and Children's SRG
- Other duties as assigned

Requirements:

- Excellent computer skills
- Experience working with teens and adults
- Strong knowledge of teen and adult literature
- Strong organizational and communication skills
- Valid driver's license
- Proficiency in French is an asset
- To comply with our funding requirements, applicants must also...
 - Have completed at least one year of post-secondary education
 - Be returning to full-time studies in fall 2019
 - Be between the ages of 15 and 30
 - Have registered for the Young Canada Works online candidate inventory (details at <http://young-canada-works.canada.ca>)

Position Details:

- Work Dates: Monday, April 29 to Friday, August 30 (18 weeks)
- Wage: \$18.09/hr (plus 9.4% vacation/holiday pay)
- Hours of work: 35 hours per week, including evening and weekend shifts

Successful applicants will have to obtain a criminal record check and vulnerable sector check.

Please submit a cover letter, resume, and up to three references to:

Grande Prairie Public Library
101, 9839 103 Avenue
Grande Prairie, AB T8V 6M7
E-mail: mlavallie@gppl.ca
ATTN: Marci Lavallie
Application deadline: **Friday, March 22, 2019**

Only applicants selected for an interview will be contacted.