



Job Posting: Library Assistant – Children’s Services

The Grande Prairie Public Library is seeking an enthusiastic, creative, and flexible individual to provide fun, interactive programs for children of all ages. The successful applicant will plan and lead children’s programs and tours, provide customer service at the Children’s Information Desk, and perform other duties as assigned.

You Are...

- An out-of-the-box planner who isn’t afraid to try new ideas
- A flexible, quick thinker who can easily adapt to any situation
- An outgoing individual who isn’t afraid to be silly
- Skilled at providing excellent and efficient customer service, to patrons of all ages
- Ready and willing to help someone find that red book with a cat on the cover that they read a few years ago

Position Details...

- Ideal start date of mid-February
- Wage to be on Library Assistant grid (starting at \$21.25/hr)
- Regular Hours
 - Wednesdays 4:00 pm to 8:00 pm
 - Fridays 3:00 pm to 6:00 pm
 - Alternate Weekends - Saturdays 10:00 am to 5:00 pm & Sundays 1:00 pm to 5:00 pm
- Successful candidates will be required to submit a Criminal Record Check and a Vulnerable Sector Check as a condition of employment

GPPL supports and endorses the Canadian Federation of Library Associations’ commitment to the universal principles of intellectual freedom as defined in the Universal Declaration of Human Rights, which include the freedoms to hold opinions and to seek, receive and impart information and ideas through any media and regardless of frontiers.

GPPL believes equity, diversity, and inclusion strengthen the community and enhance excellence, innovation, and creativity. We are dedicated to recruiting individuals who will enrich our work and sense of community. All qualified candidates are encouraged to apply.

Applications will be reviewed starting Wednesday, February 1. Candidates are invited to email their letter of application, a detailed resume, and up to three references to:

Bailey Randolph
brandolph@gppl.ca

Please include **Library Assistant** in the subject heading of your email application.