



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, May 12, 2020
Zoom Video Meeting

Attendees

Present: D. Cryderman (Library Director), M. Evans (Chair), G. Scerbak (Vice-Chair), T. Brown, N. Chappell, J. Makus, D. Normington, R. Rutt

Regrets: E. Friesen, M. Pollock, M. Byers

Recording Secretary: P. Crocker

1. Call to order

Board Chair M. Evans calls the meeting to order at 5:06 p.m.

1.1 Approval of Agenda

Moved by D. Normington. Seconded by G. Scerbak.

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the April 14th Board Meeting

2.2 Library Report

M. Evans confirms the consent agenda is adopted.

CARRIED

3. Items for Information

The Board accepts the items for information as presented.

4. Items for Discussion/Action

4.1 Report Board Hours (Monthly Request)

D. Cryderman asks Board members to report their volunteer hours for April.

4.2 Continued operation of GPPL

D. Cryderman discusses reopening. Highlights:

- There is a lot of unknown and a lot of unexpected expenses
- Board confirms these expenses will be tracked and funded by the matured GIC discussed at last month's meeting
- There is discussion of a micro-library, including early hours for seniors, immunocompromised etc.
- GPPL is still operational and staff are doing an excellent job constantly adapting to changes

5. Items for Decision

5.1 Financial Statements

Moved by T. Brown. Seconded by J. Makus.

That the Board accepts the March balance sheet and income statement.

CARRIED

5.2 Board Committee Reports

5.2.1 Finance Committee – There will be a meeting in the first week of June.

5.2.2 HR Committee – Reviewed all personnel policies. They have been distributed to Board members. Please send feedback to Nicole prior to the next Board meeting.

5.2.3 Planning Committee- G. Scerbak reports that the committee had a meeting with Stephanie from the City. Discussed future renovations to the MCC, upcoming demolition of the old school board office, and that a window may be installed in the delivery room. Final corrections are being made to the naming policy. It will be distributed next month then brought to the September Board meeting for approval.

5.3 Policies for final review and approval

Facilities Policies (Display and Distribution of Materials, Hours of Service, Meeting Room Use, Rules of Conduct for Library Users, Unattended Children) are up for final approval.

Moved by J. Makus. Seconded by G. Scerbak.

That the noted facilities policies are approved as presented.

CARRIED

5.4 In-camera discussion (standing item)

Not required at this meeting

6. Other

6.1 Good News

D. Cryderman announces that GPPL received 50% of provincial operating grant.

7. Next Meeting

June 9th, 2020

8. Adjournment

Meeting was adjourned at 5:37 p.m.

Minutes Approved:

Chairperson

Date