

**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, February 13th, 2018
Grande Prairie Public Library Boardroom

Attendees

Present: M. Curry (Director), M. Evans (Vice Chair-Acting Chair), C. Blackburn, T. Blake, A. Bonetti, T. Brown, N. Chappell, M. Daudlin, R. Rutt, G. Scerbak, D. Tennant,

Recording Secretary: P. Crocker

1. Call to order

Acting Chair M. Evans called the meeting to order at 5:37 p.m.

1.1 Approval of Agenda

Moved by G. Scerbak. Seconded by R. Rutt.

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the January 9th Board Meeting

2.2 Library Report

3. Items for Discussion/Decision

3.1 Financial Statements

Moved by T. Brown. Seconded by A. Bonetti.

That the Board accepts the December balance sheet and income statement.

CARRIED

3.2 Board Committee Reports

Finance Committee – Nothing to report.

HR Committee – Nothing to report

Planning Committee - G. Scerbak discussed an evaluation of the councilors social. The event was successful, with good attendance and discussion.

The planning committee is working on developing a Risk Management policy. It will be drafted and brought to a future board meeting for approval.

CARRIED

3.3 Board Elections

Moved by D. Tennant. Seconded by G Scerbak.

That the board nominate M. Evans as the Chair of the GPPL board.

CARRIED

Moved by R. Rutt. Seconded by M. Daudlin.

That the board nominate G. Scerbak as the Vice Chair of the GPPL board.

CARRIED

Committees

Finance: T. Brown (Chair), A. Bonetti, M. Daudlin

HR: N. Chappell (Chair), T. Blake, R. Rutt, T. Brown

Planning: G. Scerbak (Chair), C. Blackburn, D. Tennant

T. Brown will remain the GPPL Board representative to the Peace Library System.

Moved by M. Daudlin. Seconded by R. Rutt.

That the board approves the committee appointees and the continuation of T. Brown as the Peace Library System representative.

CARRIED

3.4 Alberta Library Conference

R. Rutt, N. Chappell and T. Blake will represent GPPL at the Alberta Library Conference in April.

3.5 Policies for final review and approval

3.5.1 Library Materials Vendors (8.4)

Moved by G. Scerbak. Seconded by C. Blackburn.

That the policy will be incorporated into policy *8.1 Collection Management* and therefore policy 8.4 will be deleted from the policy manual.

CARRIED

3.5.2 Resource Sharing (8.5)

Moved by T. Brown. Seconded by N. Chappell.

That policy 8.5 is approved as amended.

CARRIED

3.6 New self-checkouts proposal

M. Curry proposes the purchase of four self-checkout machines for GPPL to replace current aging units.

Moved by A. Bonetti. Seconded by R. Rutt.

That GPPL purchases four Biblioteca self-check 1000 units, to be paid for from Short Term Reserves.

CARRIED

3.7 Provincial Annual Report for Approval

M. Curry presented the 2017 provincial annual report to the board.

Moved by R. Rutt. Seconded by T. Brown.

That the board accepts the 2017 provincial annual report.

CARRIED

4. Other

4.1 Good News

M. Curry tells the board of great customer feedback received about GPPL's website.

G. Scerbak encouraged GPPL staff to make a submission for the Ministers Award of Excellence. Nominations are open until February 28th, 2018.

R. Rutt announced that the Greenview Mutiplex is now open. There are hopes that the Valleyview Library will be moved into a new building.

5. Next Meeting

March 13th, 2018

6. Adjournment

Meeting was adjourned at 7:34 p.m.

Minutes Approved:

Chairperson

Date