

**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, September 11th, 2018
Grande Prairie Public Library Boardroom

Attendees

Present: H. McCullough (Acting Director), M. Evans (Chair), G. Scerbak (Vice-Chair), C. Blackburn, A. Bonetti, D. Tennant, R. Rutt, N. Chappell, T. Brown

Recording Secretary: N. Hojka

1. Call to order

Board Chair M. Evans calls the meeting to order at 5:24 p.m.

1.1 Approval of Agenda

T. Brown requests the addition of agenda item 3.2.4 PLS Report.

Moved by G. Scerbak. Seconded by R. Rutt.

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the June 12 Board Meeting

2.2 Library Report

M. Evans confirms the consent agenda is adopted.

3. Items for Discussion/Decision

3.1 Financial Statements

Moved by T. Brown. Seconded by A. Bonetti.

That the May, June, and July financial statements are approved.

CARRIED

3.2 Board Committee Reports

Finance Committee – The committee met in August to discuss the 2019 budget prepared with outgoing director M. Curry. The committee also identified the wage review as an issue to be brought to the other committees for further research and discussion.

HR Committee – The committee met recently to discuss the replacement for M. Curry. Four candidates of excellent quality have been identified and the committee will meet immediately following the board meeting to discuss the next steps in the selection process.

Planning Committee – The committee met last Saturday and discussed the potential for a half-day retreat with the board and the new director and the committee’s future involvement with the City of Grande Prairie for recruiting new Board members. The committee will meet in late September to discuss the Strategic Planning Session Report.

Peace Library System Report – T. Brown reminds the Board that the 2018 Rural Libraries Conference will be held on September 27 and 28.

3.3 GPPL/PLS Resource Sharing Agreement 2019-2020 for approval

H. McCullough presented the GPPL/PLS sharing agreement to the board. Discussion regarding if future agreements should have further clarity of both parties responsibilities.

Moved by R. Rutt. Seconded by C. Blackburn.

That the GPPL/PLS Resource Sharing Agreement is approved as presented.

CARRIED

3.4 Janssen reserve funding for Oculus Go equipment

H. McCullough discussed the recommendation for the purchase of Oculus Go equipment from the Janssen fund highlighting the service priorities that this project will address. The board suggested purchasing twelve (12) sets rather than the eight (8) sets proposed.

Moved by T. Brown. Seconded by A. Bonetti.

That the purchase of twelve (12) Oculus Go Headsets and Starter packs is approved as amended by the Board.

CARRIED

3.5 In-camera discussion (standing agenda item)

Not required at this meeting.

4. Good News

H. McCullough received notice from the executor of the Janssen estate that a further \$214,000 will be donated to GPPL following the settling of the Janssen estate.

G. Scerbak was pleased that his donation of books to the library will be able to help through their sale or addition to the collection.

C. Blackburn informed the Board that the City of Grande Prairie's budget deliberations will begin in October/November and that he will speak on behalf of GPPL.

5. Next Meeting

October 9th, 2018

6. Adjournment

Meeting was adjourned at 6:14 p.m.

Minutes Approved:

Chairperson

Date