

**Meeting Minutes  
City of Grande Prairie Library Board**

Tuesday, November 12, 2019  
Grande Prairie Public Library Boardroom

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**Attendees**

Present: D. Cryderman (Library Director), G. Scerbak (Vice-Chair), T. Brown, N. Chappell, D. Normington, E. Friesen

Regrets: M. Evans (Chair), A. Bonetti, R. Rutt

Recording Secretary: N. Hojka

**1. Call to order**

Board Vice Chair G. Scerbak calls the meeting to order at 5:28 p.m.

**1.1 Approval of Agenda**

Moved by T. Brown. Seconded by D. Normington.

**CARRIED**

**2. Consent Agenda**

**2.1 Approval of the minutes of the October 8 Board Meeting**

**2.2 Library Report**

G. Scerbak confirms the consent agenda is adopted.

**3. Items for Information**

The board accepts the items for information as presented.

**4. Items for Discussion/Action**

**4.1 Peace Library System (PLS)**

T. Brown informed the board that her last meeting with PLS is at the end of November. Councilor Thiessen will continue to be GPPL's representative at PLS.

**5. Items for Decision**

**5.1 Financial Statements**

Moved by T. Brown. Seconded by D. Normington.  
That the Board accepts the September balance sheets and income statements.

## 5.2 Board Committee Reports

Finance Committee – T. Brown informed the board that the finance committee met the previous week to discuss the strategic plan and planning for reserve spending using the plan of service and strategic plan.

HR Committee – To be discussed in camera.

Planning Committee – G. Scerbak informed the board that the planning committee has compiled the information from the strategic planning session into a new draft. Changes were shared with the board and the plan will be brought to the next board meeting for approval. Once adopted the plan will be shared with Mayor and Council.

## 5.3 Policies for Final Review and Approval

### 5.3.1 Health and Safety Policies

Moved by E. Friesen. Seconded by N. Chappell.

That the health and safety policies be approved as presented.

CARRIED

### 5.3.2 Library Services Policies

Moved by N. Chappell. Seconded by D. Normington.

That the meeting room use policy be approved as amended.

CARRIED

## 5.4 In-Camera Discussion

Moved by N. Chappell. Seconded by E. Friesen.

That the board be moved *in camera*.

CARRIED

The meeting moved *in camera* at 6:09 p.m.

Moved by T. Brown. D. Normington

That the board be moved *out of camera*.

CARRIED

The meeting moved out of camera at 6:17 p.m.

## 6. Other

### 6.1 Good News

D. Cryderman informed the board of the meeting with Holly to begin the plan of service for 2020. Next Tuesday D. Cryderman will present to One Hundred Women who Care for the chance to earn up to ten thousand dollars for the Library of Things.

There is a big announcement at the Library Monday November 18 at 1:30. All board members are invited to the event to share the good news.

**6. Next Meeting**

M. Evans and D. Cryderman unavailable December 10 due to County meeting. Possible meeting date of December 9 proposed.

**7. Adjournment**

Meeting was adjourned at 6:35 p.m.

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Minutes Approved:

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Chairperson

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Date