



**Meeting Minutes  
City of Grande Prairie Library Board**

Tuesday, February 9, 2021  
Zoom Video Meeting

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**Attendees**

Present: D. Cryderman (Library Director), M. Evans (Outgoing Chair), G. Scerbak (Vice-Chair), N. Chappell (Chair), D. Normington, M. Byers, R. Chapman, E. Fisher, E. Friesen, M. Pollock

Regrets:

Recording Secretary: N. Hojka

**1. Call to order**

Board Chair M. Evans calls the meeting to order at 5:41 p.m.

**1.1 Approval of Agenda**

Moved by G. Scerbak. Seconded by E. Fisher.

**CARRIED**

**2. Election of Officers**

Moved by E. Fisher. Seconded by J. Makus.

That the board nominate N. Chappell as the Chair of the GPPL Board.

**CARRIED**

Moved by R. Chapman. Seconded by M. Evans.

That the board nominate G. Scerbak as the Vice Chair of the GPPL board.

**CARRIED**

Planning Committee:

G. Scerbak, M. Byers and the new addition of E. Fisher.

Human Resources Committee:

R. Chapman, J. Makus and the new addition of E. Friesen.

Finance Committee:

D. Normington, M. Pollock and the new addition of M. Evans.

Moved by D. Normington. Seconded by M. Evans.

That the board approves the new additions to the Human Resource, Planning, and Finance Committees.

**CARRIED**

Moved by M. Pollock. Seconded by M. Byers.  
That the board nominate M. Evans as the third signing authority for GPPL.

**CARRIED**

**3. Consent Agenda**

**3.1 Approval of the minutes of the January 12, 2021 Board Minutes**

**3.2 Library Report**

M. Evans confirms the consent agenda is adopted.

**4. Items for Information**

The Board accepts the items for information as presented.

**5. Items for Discussion/Action**

**5.1 Report Board Hours (Monthly Request)**

Board members reported their volunteer hours for January.

**6. Items for Decision**

**6.1 Financial Statements**

Moved by D. Normington. Seconded by M. Byers.  
That the board accepts the December balance sheet and income statement.

**CARRIED**

**6.2 Board Committee Reports**

**6.2.1 Finance Committee** – D. Normington informed the board that the finance committee met to discuss the costs regarding the greeter position and the decision was made that when GPPL opens this position will be terminated to save costs. The finance committee looked at projected budget numbers and comparable library benchmarks (funding per capita, salaries) which show GPPL to have an expected deficit within the next 3 years. This information will be shared with the board.

**6.2.2 HR Committee** – nothing to report

**6.2.3 Planning Committee** – The planning committee met to discuss the strategic plan which has been updated to coincide with the new mission, vision, and values. Minor changes were made to the Advocacy Plan and the timelines therein. D. Cryderman to send out revised plans for feedback and for the board to evaluate their progress. The committee discussed the Collaboration Agreement with the City of Grande Prairie. D. Cryderman will create a one-page infographic to explain library services and funding for new board and city council members.

### 6.3 Annual Report

D. Cryderman presented the annual report to the board.

Moved by R. Chapman. Seconded by M. Evans.

That the board approve the annual report as amended.

**CARRIED**

### 6.4 In-camera discussion (standing item)

Not required at this meeting.

## 7. Other

### 7.1 Good News

E. Fisher enjoyed the Library Report and kudos to the library staff, they are fantastic.

M. Evans thanked D. Cryderman and library staff for the crafts kits for their kids.

N. Chappell thanked the board for the opportunity to be chair and represent GPPL.

D. Cryderman informed the board of the new shortened hours while we are closed to the public. GPPL will be hosting two library tech students in April, one virtually from Grant McEwan and one in person from SAIT.

## 8. Next Meeting

March 9, 2021

## 9. Adjournment

Meeting was adjourned at 6:27 p.m.

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Minutes Approved:

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Chairperson

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Date