



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, February 11, 2020
Grande Prairie Public Library Boardroom

Attendees

Present: D. Cryderman (Library Director), M. Evans (Chair), G. Scerbak (Vice-Chair), T. Brown, N. Chappell, D. Normington, E. Friesen, J. Makus, M. Byers

Conferenced: R. Rutt, M. Pollock

Recording Secretary: P. Crocker

Guest: Krista Schuett

1. Call to order

Board Chair M. Evans calls the meeting to order at 5:05 p.m.

1.1 Guest Speaker: Krista Schuett

Lifelong neighbour and friend of Willie Janssen, K. Schuett, gives history behind Willie Janssen, a significant donator to GPPL. A request is made for honouring his legacy and ensuring his memorabilia plaque is kept in the current spot.

1.2 Donations Policy

Moved by J. Makus. Seconded by T. Brown.
The board accepts the donations policy as amended.

CARRIED

2. Approval of Agenda

Moved by G. Scerbak. Seconded by D. Normington.

CARRIED

3. Consent Agenda

3.1 Approval of the minutes of the January 14th Board Meeting

3.2 Library Report

M. Evans confirms the consent agenda is adopted.

4. Items for Information

Not at this meeting.

5. Items for Decision

5.1 Board elections and committee appointments

Moved by N. Chappell. Seconded by J. Makus.

That the board nominate M. Evans as the Chair of the GPPL Board.

CARRIED

Moved by D. Normington. Seconded by N. Chappell.

That the board nominate G. Scerbak as the Vice Chair of the GPPL board.

CARRIED

Human Resources Committee:

N. Chappell (Chair), R. Rutt, T. Brown and the new addition of J. Makus.

Planning Committee:

G. Scerbak (Chair), N. Chappell, and the new addition of M. Byers.

Finance Committee:

T. Brown (Chair), D. Normington, and the new addition of M. Pollock.

Moved by D. Normington. Seconded by J. Makus.

That the board approves the new additions to the Human Resource, Planning, and Finance Committees.

CARRIED

T. Brown is to be the third signing authority for GPPL.

5.2 Financial Statements

Moved by T. Brown. Seconded by M. Byers.

That the Board accepts the December balance sheet and income statement.

CARRIED

5.3 Board Committee Reports

5.3.1 Finance Committee – T. Brown informed the board that the audit went well and the committee discussed the budget this month.

5.3.2 HR Committee – nothing to report.

5.3.3 Planning Committee- G. Scerbak informed the board that the committee discussed the naming policy and the mission and value statement for the Plan of Service 2020. The donations policy was passed and the terms of reference were approved.

5.4 Budget 2020

Moved by T. Brown. Seconded by D. Normington.

That the board accepts GPPL's 2020 budget as presented.

CARRIED

5.5 Annual Report

D. Cryderman presented the 2019 provincial annual report to the board.

Moved by G. Scerbak. Seconded by J. Makus.

That the board accepts the 2019 provincial annual report as amended.

CARRIED

5.6 In-camera discussion (standing item)

Not required at this meeting.

6. Other

6.1 Good News

N. Chappell reports that her book club is using the library regularly.

M. Byers announces that she is bringing Naloxone training to GPPL for employees.

M. Evans reports that he took part in the itty-bitty book club. He has received very positive feedback about Project: Full Stop from a friend.

E. Frieson announces that C. Blackburn will be joining the Planning Committee.

D. Normington compliments D. Cryderman on her excellent presentation to the Rotary Club of Grande Prairie.

D. Cryderman announces that Plan of Service meeting dates are set and all but one location have been selected.

6. Next Meeting

March 10, 2020.

Board will continue to meet on the second Tuesday of every month, however meetings will begin at 5pm until May 2020. This is to accommodate a class taught by M. Pollock on Tuesday nights.

7. Adjournment

Meeting was adjourned at 6:23 p.m.

Minutes Approved:

Chairperson

Date