



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, May 9, 2023
Peace Library System Board Room

Attendees

Present: D. Cryderman (Director), D. Normington (Chair), S. Bossen, E. Fisher, M. Erickson

Regrets: W. Pilat, L. Beaupre, D. Whiteway (V. Chair), D. Lemieux

Recording Secretary: N. Hojka

1. Call to order

Board Chair D. Normington calls the meeting to order at 5:52 p.m.
Land acknowledgement.

Quorum not present at this meeting.

1.1 Approval of Agenda

Addition of Item 5.4 Intercom and 4.1.1 Budget 2024-2026

Moved by E. Fisher. Seconded by M. Erickson.

TABLED

2. Consent Agenda

2.1 Approval of the minutes of the April 18, 2023 Board Minutes

E. Fisher correction to minutes to indicate exit from 7:00pm.

2.2 Library Report

No comments on the report.

3. Louisa Robison – CEO Peace Library System

3.1 Introduction to the Peace Library System

L. Robison, CEO of the Peace Library System (PLS), gave a presentation detailing the services provided by the Peace Library System and explaining the relationship between GPPL and PLS. Advocacy materials to the province and municipalities about the importance of libraries and systems were also shared with the board.

4. Items for Decision

4.1 Financial Statements

Moved by E. Fisher. Seconded by S. Bossen
That the board accepts the March balance sheets and income statements.

TABLED

4.1.1. Budget 2024-2026

D. Normington presented the draft budget for 2024-2026 with COLA for staff. Additional positions and hours added to 2024 salary.

Moved by M. Erickson. Seconded by S. Bossen
That the board approved the draft budget for 224-2026 for presentation to the City of Grande Prairie.

TABLED

4.2 Board Committee Reports

4.2.1 Finance Committee – D. Whiteway is chair. The committee discussed the finance policies.

4.2.2 HR Committee – nothing to report

4.2.3 Planning Committee – E. Fisher informed the board that the committee met to discuss election advocacy and ensuring the candidates understand the importance of libraries. GPPL will host information from each candidate and voting. The committee is working on updating the advocacy plan including reformatting and retooling it to fit current priorities and items identified in the efficiency audit.

4.3 Policy – SECTION 5 – Financial

Will be brought back for the June board meeting.

4.4 Request for Decision: Laser Engraver

Will be brought back for the June board meeting.

4.5 In-camera discussion (standing item)

Not required at this meeting.

5. Items for Discussion/Action

5.1 Report Board Hours

Board members reported their volunteer hours for April.

5.2 Board Retreat Action Items

The board reviewed the action items specific to the board.

5.3 Better Boards Better Communities Course

Presented to the board for information. Important items provided for the board in the shared folder for the members to review.

5.4 Intercom

As per the previous meetings motion the board chair will write a letter once D. Cryderman is informed by City staff who the correct individual is to direct this letter.

6. Items for Information

Items 6.1 & 6.2 to be included in the June board package.

The Board accepts the items for information as presented.

7. Other

7.1 News

D. Cryderman discussed the possibility of purchasing study rooms for the library to be presented to the board in September. Summer students and new Outreach librarian started May 8.

S. Bossen suggested the library inform evacuees that computers are available for use at the public library to complete reentry permits.

8. Next Meeting

June 13, 2023

9. Adjournment

On motion of E. Fisher, the board adjourned at 7:25 p.m.

Minutes Approved:

Chairperson

Date